



**New College Council Meeting**  
**July 27<sup>th</sup> 2020**  
**2:00PM - 2:30PM EST via Zoom**  
**Chaired by Nicholas Kriss**

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**Call to Order: (Date and time)**

I would like to call this meeting to order on Monday July 27<sup>th</sup> 2020, at 2:03 PM .

***Council Members:***

**Voting Members:** Matthew Mohammed, Mohammed Obaid, Kyle Fernandes, Casey Medina, Kevin Chan, Shenali Don, Elena Oganyan, Filomena Pestana

**Non-Voting Members:** Maritza Mohammed, Rachel Trinh, Sana Abidi, Victoria Hanna, Josh Raghurai, Kyra Bendastos, Krista Lopiccolo, Alexis Marticorena,

**Absent:** Matthew Mohammed, Filomena Pestana, Josh Raghurai, Negar Fathi

**Announcement of Proxies:** Maritza Mohammed is Mohammed Obaid's proxy, Elena Oganyan is Casey Medina's Proxy

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***Speaker Remarks:***

- If you wish to obtain the floor, quietly raise your hand or leave a message in the zoom chat
- To avoid constant circling of a topic at hand, I will end the discussion so we move forward to a solution or table the topic.
- Please refrain from making any side remarks, murmurs, sighs, chuckles or anything of that nature. We aim to be as professional as possible and want to get business dealt with so such behaviour must be avoided. If need be, one warning will be given, and anything after that you will be asked to leave the meeting
- Please remain seated with your camera on throughout the entire meeting unless it is an emergency.



Enter Matthew Mohammed at 2:04PM

***Adoption of the Agenda***

Enter Josh Raghurai at 2:05PM

**Motion Date:** Monday, July 27<sup>th</sup> 2020

**Motion:** Be it resolved that the agenda be adopted as presented.

**Moved By:** Maritza Mohammed

**Seconded By:** Matthew Mohammed

**This motion has been:** Passed

**In favour:** 4

**Opposed:** 0

**Abstain:** 0

**Minutes from Previous Meeting**

**Matters Arising from the Previous Minutes**

**Motion Date:** Monday, July 27<sup>th</sup> 2020

**Motion:** Be it resolved that the minutes from the previous meeting be adopted as presented.

**Moved By:** Maritza Mohammed

**Seconded By:** Matthew Mohammed

**This motion has been:** Passed

**In favour:** 4

**Opposed:** 0

**Abstain:** 0

None

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### *Financial Updates*

- **Executives:**

- Maritza Mohammed

- “We were able to change our signing authority. Now the VP Operations, VP Finance and I are officially signing authorities and the previous executives are off the account.”
- “We put in our merch payment for frosh, we paid the deposit and we will pay the other half later but that’s all the payments we made so far.”

- **Athletics:**

None

- **Social:**

None

### *Department Updates*

#### President’s Update

- Signing authority updates

- Maritza Mohammed

- “The VP Operations, VP Finance and I, went last Tuesday so we are all on the account now. This is just a reminder for reimbursements and fronting the cost, as executives we can’t front the cost for a lot of things just because of our audit. We do it for our website or our accounts that our linked to our emails but besides that when it comes to your own events or whatever you would like to buy, try to front the cost or ask a constituent to front the cost. Just remember we must motion for it. After that we would reimburse you after the event or after the day the payment is in.”

- Election Plans

- Maritza Mohammed

- “I had a meeting with the CRO last week and we went over the elections so right now we will be making many changes to make it work for an online environment seeing as fall elections will be online. We are also trying to make it less of a popularity contest to make it fair so rather than voting for them because you like them you would vote because of what they can bring to the table and their cause. We are adding one thing in which you will have to say a speech, why you’re doing the position and your goals if you do get the position. Within the next few meetings, we will have motions to amend the By-Laws to add those changes in.”



- General Member changes
  - Maritza Mohammed
    - “In this meeting today, I would like to change the General Members back to Social Representative and Athletic Representative. I spoke with the people that were General Members last year and I’ve spoken with Athletics and Social. They all seem to like the idea of changing it back to Representatives seeing as you would get to focus on one department rather than focusing on all four departments. When they focus on all four departments of Council, General Members are all over the place and they don’t get the most out of their position so we will be switching it back later in this meeting.”
- Frosh sales
  - Maritza Mohammed
    - “Frosh registration is currently up, it is on our website, but they do have to go through YU Start to register and it will be taking them to a registration link. Right now, we have about 30 or 40 people that have registered so far.”
- End of Summer Reviews
  - Maritza Mohammed
    - “We will be starting to do end of summer reviews. The VP Operations and I will set up meetings the second week of August. In the meeting, we will go over what you’ve done, see if you’re prepared for fall, if you had any questions about your position and to give you feed back on how you’ve been doing so far.”
- Instagram takeovers
  - Maritza Mohammed
    - “The VP Promo mentioned it in the last meeting, but we are going to do Instagram takeovers. Right now, it’s going to be myself and the O-Chairs before frosh but then after that it’s going to be the rest of the positions so VP Promo will be contacting you on when your dates are scheduled. As for filming, you can start filming it now and have it prepared, you don’t have to film it the week before it’s due. I would say do it at least 2 weeks before it’s due just so that they have time to edit it. If you’re doing something like going to a cottage or you’re doing something fun, try to film it in vlog style.”
- Frosh Merch Order
  - Maritza Mohammed
    - “We put in our frosh merch order, so everything is getting ready to be produced. We’re getting t-shirts, our jerseys, bandanas, lanyards, laptop stickers and a baseball cap.”

### **VP Finance Update**

- The interim audit is done and are currently waiting for the management letter.



- We paid a cheque for frosh.
- We went to the bank to change signing authority.
- Currently working on the end of the year audit.

### **VP Operations Update**

- Carried out the duties of president until one was later appointed
- Interviewed and hired applicants to fill NCC hired positions
- Went over constitution with a few council members with regards to their roles on council/ pertaining to their position
- Reviewed all actions plans and held corresponding 2 on 1s to discuss actions plans
- Ensured all council members signed a contract stating that they know the responsibilities of their specific position for the use of future performance appraisals like the President said would happen around the end of summer before frosh for everyone except the O-Chairs. Which for them happens after frosh.
- Created and submitted NCC contact sheet to head office
- Ensured we had quorum for all meetings
- Proxied as speaker for meetings when needed
- Regularly attends council meetings and meetings with heads office
- Went with others exec team members to the bank to receive authorization to become signing authorities

### **Social Update**

- Phase 3
  - Kyle Fernandes
    - “This past week, I’ve been able to go inside restaurants and sit inside. Vaughn is opening but seeing as we are in North York and that counts as a Toronto region, we are lucky because we are bordering Vaughn. I was able to go into places such as Dave & Buster’s so I was thinking instead of having everything online like our online Welcome Week Party we can switch over and go to Dave N Busters or even just before our frosh training or after we can have all the captains and leaders going out to a restaurant if all of you are available so I will be working closely with the Director Social and the President to try and make that happen.”
- Outreach
  - Shenali Don
    - “For the outreach program, we talked about it in the last meeting, but we want to help the community and get involved with the community somehow, so we wanted to gather donations whether it’s food or monetary. We emailed the Black Creek Food Justice Network and spoke about how



we wanted to help out with either monetary or food donations, they haven't replied yet so once we get a reply, we will move forward with that.”

### **Athletics Update**

- Emailed NC Graphic Designer (aka Adam) regarding the designs for the Jerseys. They will be ready and sent to the Jersey Company by August.
- Attended SIRC meeting
  - Elena Oganyan
    - “There was a SIRC meeting that occurred about 2 weeks ago and unfortunately everything is still up in the air. As of now, we don't know how Intramurals will be run but there will be for communication between the Athletic Reps and Intramurals moving forward.”
- Promoting events and challenges
  - Elena Oganyan
    - “We will be promoting the step challenge which is how many steps you take everyday and people with the greatest number of steps would receive an award. There will be upcoming cooking and outdoor fitness challenges which will be run by Tait and there will be a Terry Fox run that we will be promoting in September.”

### **Promotions Update**

- IG Story Covers
  - Rachel Trinh
    - “We have our IG story Covers and I made one for Athletics and for Frosh so far. I will be updating the Instagram once we get more content.”
- Website + Website Video
  - Rachel Trinh
    - “We have our website and our website video out, our President made that. The website will be more filled once we have our merch coming in.”
- Frosh (schedule, posts)
  - Rachel Trinh



- “We’ve been working on our frosh edits such as frosh posts and videos. The Director Promo made one of our frosh posts so we will be continuing with that. In terms of the schedule, I still have to make some changes to that.”
- Template for Frosh Presentation
  - Rachel Trinh
    - “We tweaked the template for the frosh presentation a bit so that we would be able to use the logo and the starry background, and we will be using that for the New College Declassified slideshow well as for the website walk through.”

### **Academics Update**

- Attended Academics Association of York University Meeting (AAYU) in the meeting it was brought up that they want to integrate a presentation for O-Week about the functions of SCOLAPS and what services they provide to the student. I will be getting more details on that soon.
- Attended the second session of the petitions council meeting that I was scheduled to attend.
- Attended the by-weekly College Head's office meeting
- Did the final review edit of this month's edition of the New Beat Article

### **Orientation Chair Update**

- Connected the hosts and guest speakers for the "Meet Your Major" event
  - Victoria Hanna
    - “For this event, we will have someone from all the different streams to be host for each of the sessions. We are also getting speakers who have already graduated from the program to talk about their experience both with York and real life.”
- "Meet your Major" event Power Point is done
- Finished the daily challenges
- Anti- O training finalized for the 25th at 1:30PM
- Points system completed
  - Victoria Hanna
    - “As far as the point system goes, throughout the week we will be giving points to each of the froshies and then by the end of the week they will have enough points to receive prizes.”
  - Josh Raghurai



- “Instead of doing how we usually do with the teams, which is the team with the most points gets their team name on the belt. Seeing as this year is a little different, we’re going to be distributing prizes to the froshies who show up the most and participate the most. For example, every time they come to an event, they’ll get a point. We were thinking of doing an air pods giveaway, if it works with the budget, for the best froshie kind of like a froshie of the year award. Although that idea isn’t set in stone yet. We were planning on having both external and internal forces for the froshies to want to go to frosh. This would be the external force for them to participate in this year’s frosh.”
- Agenda + Leader Roles for each event are clear
  - Victoria Hanna
    - “We are fine tuning the agenda, so each of the leaders participating in each event know exactly what they are doing, and we know exactly how many leaders we need for each event.”
- Got everyone on the Leader Facebook group
- Scavenger hunt is confirmed - President sent the contract over to RISK – now it’s in the process of being approved
- Zumba, Yoga and Move-A-Thon with Tait are cancelled. Will have a Zumba Party and Yoga session using Youtube Video's.
  - Josh Raghurai
    - “Initially we we’re going to do those events with Tait but we decided that we will no longer be doing those events because of certain things that have happened with them. We’re trying to make a movement and support some other colleges with this decision. We will be replacing this with a Party and if we do decide to do the Yoga and Zumba it will be with someone that we choose or if we can find someone outside of York who is willing to do it for free.”
- We will be doing a run through for all the presentation type events during the week of Aug 16
  - Victoria Hanna
    - “We will be working on run throughs for all the presentations because this is new for everyone. We are going to try to schedule everyone who is scheduled to do a real presentation during frosh for them to get use to the Bounce app. To ensure everyone knows what they are doing and if any problems occur in the setup call, we can hopefully solve them before the real thing.”
- Working on jazzing up the names on the frosh schedule so they are space themed
- We need another 1 or 2 people to lead a cookie baking activity- Volunteers Needed





- If you all can send in fun York related jeopardy questions that would be greatly appreciated
- We recently updated the budget for the merch and for the props

### College Head Update

- YOD Breakdown
  - Maritza Mohammed
    - “For York Orientation Day, I just wanted to give you all a breakdown of what the college head office is doing. It’s going to be similar as the in person YOD. We will all be in one zoom call and the breakdown is going to be presentations and clubs as well there’s going to be the council presentation. After that they will put us in breakout rooms which is where they will need a lot of our leaders. In those breakout rooms, it’s going to be all the different programs and different streams so for that it would be Kahoots, games and presentations about your programs. After that we’d go back and there will be more presentations to fill them in on clubs. There will most likely be a professor speaking as well.”
- Paid Peer Mentor Update
  - Maritza Mohammed
    - “As for peer mentorship, for the summer due to COVID they decided to do a paid and volunteer peer mentor positions. As of last week, they cancelled the paid peer mentors so there will only be volunteer peer mentors. This affects us, seeing as the paid ones were going to be the ones helping Council because they are getting paid. Now we probably won’t have as much help because they are volunteering and a lot of the time, they will be taken by the College Head office.”
- New Beat Articles
  - Maritza Mohammed
    - “As for New Beat Articles, the New Beat Editor just wanted to give you a reminder that you do need to write an article. Right now, due to COVID it’s hard to get people to write articles so make sure you’re handing them in. I know the VP Athletics and the O-Chairs wrote one for this month so start preparing for September. The due dates for them are on the 12<sup>th</sup> of every month so that’s the deadline for them.”
- Club Ratification
  - Maritza Mohammed
    - “We finally got dates for Club Ratification. I believe SCLD is going to ratify them at the end of August and then we will be able to do our New College affiliated ratification in the beginning of September.”



## **Motions**

**Motion Date:** Monday, July 27<sup>th</sup> 2020

**Motion:** Be it resolved New College Council Amends Article 1 Responsibilities of Ex-Officio Officers and removes section 1 General Members along with sub sections:

1. Be available to assist the VP Academics, VP Athletics, VP Social, and VP Promo on a daily basis
2. Shall be present in at least two Council events during the Year;
3. Shall remain a non-voting member of the Council;
4. Shall write at least one New Beat Article per semester
5. Shall hold at least one office hour per week
6. Each general member has to plan an event cooperatively or separately
7. General members shall wash jerseys in a cyclical order throughout the semester.

**Moved By:** Maritza Mohammed

**Seconded By:** Matthew Mohammed

**Motivation:**

- Maritza Mohammed
  - “By removing General Members, I wanted to replace it with social representative and athletic representative. After looking at last year and how it worked out, I noticed that each VP was struggling to get the General Members to help them and they didn’t get the benefits of the job. In first year, I was Social Rep and I got to see the behind the scenes of how social works and I feel that the General Members didn’t get that for each department so I’d rather keep it separate and have 2 positions for each department because those are the ones that really need help when it comes to preparing events or helping with defaults and cleaning jerseys.”

**This motion has been:** Passed

**In favour:** 5

**Opposed:** 1

**Abstain:** 0



**Motion Date: Monday, July 27<sup>th</sup>, 2020**

**Motion:** Be it resolved New College Council amends Article 1 Responsibilities of Ex-Officio Officers of NCC's By-Laws to add point 1 as follows:

1. Social Representatives
  1. Shall be two constituents who hold the position;
  2. Shall be available on a daily basis as soon as they are ratified after hiring the position;
  3. Shall remain a non-voting member of the Council;
  4. Shall report to the Vice President Social;
  5. Shall plan an event cooperatively during their term with the supervision of the Vice President of Social;
  6. Shall assist the the Vice President of Social and Director of Social with event planning and prepping when requested;
  7. Shall represent the Vice President Social at the Vice President Social Roundtable (SAYU) in case him/her or the Director Social cannot attend;
  8. Shall, prior to the completion of his/her period of tenure, submit a written report to the Vice President Operations outlining the events along with recommendations for the consideration of the succeeding Council to be passed at the last Council Meeting in April;
  9. Shall assist the NCC in the defining and achievement of its goals, in the best interests of the community, and shall engage in other such duties as may from time to time be assigned to him/her by the NCC;
  10. Shall take a proactive role in all NCC matters;

**Moved By:** Maritza Mohammed

**Seconded By:** Kyle Fernandes

**Motivation:**

- Maritza Mohammed
  - “For social representative, we will have 2 people hold the position like how it was before. As for being available on a daily basis, that would be just like any
  - other Council member. Shall remain a non-voting member, they will only be hired, and they will not have a vote. As for reporting to the Vice-President of Social, that’s who they will be working under.



**Motivation Continued:**

- Maritza Mohammed
  - The executives and the Vice-President of Social will be the ones hiring and being at the interviews but as for who they report to it would be the VP Social who gives them their duties for what they need for events. As for point 6, “Shall assist the the Vice President of Social and Director of Social with event planning and prepping”, anytime they would need help with planning, preparing or attending meetings as a proxy they can ask the social representatives.”
  - “As for the written report, myself and the VP Operations went through the constitution and writing a report is in it but no one has ever really followed that to give feedback on the Council year so we will be making a template for that and everyone that must fill it out, will at the end of the year. As for the last two points, it would be just like any other standard Council Member.”

**This motion has been:** Passed

**In favour:** 4

**Opposed:** 1

**Abstain:** 0



**Motion Date: Monday, July 27<sup>th</sup>, 2020**

**Motion:** Be it resolved New College Council amends Article 1 Responsibilities of Ex-Officio Officers to add point 2 as follows:

2. Athletic Representatives

1. Shall be two constituents who hold the position;
2. Shall be available on a daily basis as soon as they are ratified after hiring the position;
3. Shall remain a non-voting member of the Council;
4. Shall report to the Vice President Athletics;
5. Shall ensure that New College has clean jerseys and be responsible for washing jerseys in a cyclical order;
6. Shall make an appearance at two sports per semester;
7. Shall be the proxy voting member on the Student Intramural Recreational Council (S.I.R.C) incase either the Vice President or Director Athletics isn't available;
8. Shall, prior to the completion of his/her period of tenure, submit a written report to the Vice President Operations outlining the events along with recommendations for the consideration of the succeeding Council to be passed at the last Council Meeting in April;
9. Shall assist the NCC in the defining and achievement of its goals, in the best interests of the community, and shall engage in other such duties as may from to time be assigned to him/her by the NCC;
10. Shall take a proactive role in all NCC matters;

**Moved By:** Maritza Mohammed

**Seconded By:** Matthew Mohammed

**Motivation:**

- Maritza Mohammed
  - “Similar to social representative, it will be two people holding the position. They should be available on a daily basis as soon as they are ratified just like any other Council Member. They will be a non-voting member of the Council. They will report to the Vice-President of Athletics. As for their duties, they will be in charge of cleaning the jerseys and the Director of Athletics will be the one making sure it's getting done. As for point 6, making an appearance at 2 sports per semester for at least one game seeing as they aren't as big of a role.



**Motion Continued**

- As well, if the athletics team can't attend SIRC, the athletics representative will be their proxy. As for the last two points, it would be like any other Council Member.”

**This motion has been:** Passed

**In favour:** 4

**Opposed:** 1

**Abstain:** 1

*Adjournment*

**Motion Date:** Monday, July 27<sup>th</sup> 2020

**Motion:** Be it resolved that the meeting be adjourned at 2:36PM.

**Moved By:** Kyle Fernandes

**Seconded By:** Kevin Chan

**This motion has been:** Passed

**In favour:** 6

**Opposed:** 0

**Abstain:** 0